

**Supporting  
your state  
of wellbeing**

# **Chronic Disease Integrated Partnership Grants**

Grant Guideline



Government  
of South Australia

**Wellbeing SA**

# Grant Guide

**Please read through this Guide prior to submitting an application for the Wellbeing SA Chronic Disease Integrated Partnership Grants. This Guide is intended to help you provide relevant information to the Grant Assessment Panel.**

## Background

The prevalence of chronic disease is on the rise, with people often living with one or more chronic conditions. Chronic conditions are more likely to be experienced by older people and people in at-risk population groups. This means these population groups are engaging with the health system more frequently and for longer periods of time.

Integrated care focuses on improving connectivity and collaboration across the healthcare system and with community members to improve their healthcare outcomes and experiences. When organisations and services work together, and where care is coordinated around the needs of people and populations, the service providers, consumers and consumer's families/carers all benefit.

Wellbeing SA recognises the importance of integrated healthcare in its vision for a rebalanced health and wellbeing system in South Australia. Wellbeing SA's Strategic Plan identifies implementation of evidence-based approaches for integrated community-based healthcare, as key to delivering outcomes that focus on preventable chronic disease and potentially preventable presentations to hospitals.

## What is the Chronic Disease Integrated Partnership Grants Program?

The Grants, administered by Wellbeing SA, provide one-off funding for community-based projects, over up to 18 months. The projects will be targeted at integrated care partnerships that support quality healthcare outcomes for people living with chronic conditions. Key to the partnership is a requirement for co-contribution by applying organisation(s) and /or project partners and a clear strategy for future sustainability of the initiative. Co-investment may be in the form of a financial or other in-kind contribution. Grant funded projects will ideally build on existing services, programs and initiatives and use innovative strategies to further develop or bring to scale. A partnership approach is key and applying organisations may seek to work in collaboration with organisations such as Primary Health Networks, Local Health Networks and others.



Successful applicants will work with an agency partner identified by Wellbeing SA, for the purposes of coaching and mentoring throughout the project lifecycle. The aim is to:

- Build collaborative relationships between Grant Recipients;
- Build capacity including in relation to co-design, long term sustainability, system thinking and influencing change; and
- Build shared and aligned perspectives of the systems each Grant Recipient is working in, as a foundation for understanding how they can support each other's actions towards broader change.

As part of this, Grant Recipients will establish a Theory of Change that establishes clear outcomes, pathways of action, assumptions to test and measures to track. This will ensure projects are structured and focused on achieving the intended impact.

Successful applicants will also have the opportunity to join the Grant Alumni which has been established to increase connectivity through relationship-building and networking beyond the individual/discrete Grant Round.

## How much Grant funding is available?

- The total funding pool is \$250,000 (GST exclusive).
- Individual Grants will be allocated up to \$60,000 each (GST exclusive).
- Grant funding is available for projects of up to 18 months' duration with funds expended by 30 June 2023.
- Applying organisation(s) and/or project partners are required to co-contribute to the project. This may be in the form of a financial or other in-kind contribution.
- Grants provide one-off funding only and organisations should not have an expectation of ongoing funding from Wellbeing SA.

Applications for funding must not exceed the maximum available limit of \$60,000 (GST exclusive). If the project exceeds this limit, the additional amount needs to be funded by the applying organisation and evidence of the confirmed additional funding source must be provided.

## Who can apply?

Grant applications will be accepted from non-government, non-profit community organisations that:

- have an active Australian Business Number (ABN);
- are incorporated; and
- are active in South Australia.

Applying organisations must identify a partnership approach and initiatives that partner with a Primary Health Care Network and/or Local Health Network(s) at a minimum will be viewed favourably. Applying



organisation(s) and/or project partners are expected to co-contribute to the project. This may be in the form of a financial or other in-kind contribution.

Integrated healthcare across South Australian mental health services is addressed as part of the [Statewide Mental Health Services Plan 2020-2025](#). Applications related to integrated healthcare outcomes for people with chronic health conditions, who are also living with a mental health condition will be considered.

Applications will be accepted from organisations across South Australia. Applicants from non-South Australian based agencies will need to demonstrate evidence of their footprint and relationships in South Australia. When assessing the applications, the Assessment Panel will take into consideration geographic reach across metropolitan and country areas with the aim to enable balanced opportunities across the State.

## Who cannot apply?

Grant applications will not be accepted from:

- for-profit organisations, research foundations or trusts, professional associations, Statutory Authorities;
- Commonwealth or South Australian Government departments; or
- public and private independent educational institutions for example, primary, secondary or tertiary institutions, unless they are school Parents and Friends/Citizen Associations.

## What kinds of projects can be funded?

Projects must demonstrate how they will contribute to improved integration and quality healthcare for people living with chronic conditions through a partnership-based approach.

Grant funded projects will ideally build on existing services, programs and initiatives to further develop or bring to scale initiatives through collaborative partnership approaches. Proposals seeking to test new and innovative strategies, including use of new or emerging technologies, products and processes that support better healthcare integration for people living with a chronic condition will also be considered.

Organisations will not receive further or ongoing funding from Wellbeing SA and applicants need to clearly articulate how project proposals will become sustainable or provide opportunity to inform or support future service design, system changes and improvements.

Applying organisations should articulate how their proposal aligns with the following key focus areas as relevant:

1. Delivery of **better health outcomes** for people living with chronic conditions, including reducing preventable presentations to hospital.
2. **Partnership based approach** that targets quality healthcare for people living with chronic conditions.
3. Capitalises on the opportunity to apply **creative thinking and innovative ideas** to try, test, fail or succeed.



4. Builds on existing services, programs and/or initiatives to **deliver sustainable improvements or knowledge** that will enable better integration at an individual, service and/or systems level.
5. **Partners with consumers to better manage their chronic condition** through joined up care.
6. Provides a contemporary **data and evidence based approach** to:
  - a. address a need or gap identified in population health data monitoring or from other reliable sources;
  - b. build knowledge and/or evidence on which effective action can be based;
  - c. demonstrate the impact on intended outcomes.

## Co-contribution

Co-contribution refers to the applying organisation(s) and/or project partners co-contributing resources (such as, but not limited to, financial, infrastructure, data and staff time and expertise), not necessarily to an equal amount, to enable delivery of mutually beneficial initiatives.

## What cannot be funded?

Projects cannot include funding for the following:

- Goods which have been purchased prior to the Grant contract date.
- Activities/programs which took place prior to the Grant contract date.
- Projects that duplicate existing services already available in the community.
- Capital works and refurbishments.
- Activity in interstate or international locations.

If you have made an alternative application for funding to cover your project and this is approved, Wellbeing SA must be notified immediately that your project will utilise an alternative funding source.

## Key Dates and Timing

Applications Close:	14 October 2021
Applicants informed of outcome by:	early November 2021
For successful applicants target for finalisation of contracts:	26 November 2021
Note: Grant funds will be required to be expended by:	30 June 2023.



## How to apply?

The application form for the Chronic Disease Integrated Partnership Grant can be submitted via the online Application Form available on the web at [wellbeingsa.sa.gov.au/chronicdiseasegrants](https://wellbeingsa.sa.gov.au/chronicdiseasegrants) by 5pm on 14 October 2021.

Please ensure that the application addresses each section on the Application Form.

Questions about the Grants can be sent via email to:

[WellbeingSA.IntegratedCareSystemsAdmin@sa.gov.au](mailto:WellbeingSA.IntegratedCareSystemsAdmin@sa.gov.au)

## How will applications be assessed?

Applications must meet the eligibility criteria (see Appendix 1).

Due to limited funding, not every application that meets the eligibility criteria will receive funding.

All eligible applications will be assessed by the Grant Assessment Panel and evaluated according to the assessment criteria (see Appendix 2).

The highest scored applications will be considered by the Grant Assessment Panel for the potential allocation of Grant funding, within the available funding pool.

## How will applicants be advised about application status?

All applying organisations – successful and unsuccessful – will be advised in writing following the public announcement of the successful applications.

## What happens if you receive a Grant?

Successful organisations offered a Grant must enter into a Grant contract with South Australian Government. This contract will outline the agreed service outputs and outcomes for the approved Grant.

At the completion of the Grant period, the funded organisation will provide the following within 28 days:

- A completed Grant Acquittal Form detailing how funds were expended and evidence of expenditure.
- A completed Grant Reporting Form that summarises implementation of the project and reports on the reach and impact of the project (as proposed in the application).

Interim progress reports may also be a requirement stipulated in the Grant contract, depending on the size, duration and value of the project.

## Publicity and Information Sharing

It is a condition of funding that the South Australian Government may promote or publicly refer to any Chronic Disease Integrated Partnership Grants project. This may be done directly or through the communication mechanisms of Wellbeing SA and the South Australian Government. Funded



organisations will be required, if requested, to provide project related information for the purpose of promotion.

## Tips for Completing Application

The following tips may assist you in completing the Application Form. Please note, these are guides to support preparation of the full application.

### 1. Eligibility

- a. Ensure you meet all the requirements for eligibility and include any appropriate evidence.

### 2. Summary of the project

- a. Demonstrate how you will contribute to improved integration and quality healthcare for people living with chronic conditions.
- b. Demonstrate alignment to key focus areas.
- c. Describe how the project will test a new idea and/or build on existing projects.
- d. Explain the plan to make the project sustainable beyond the Grant period.
- e. Describe the partnership approach and how collaboration will achieve the intended outcomes.
- f. Demonstrate a commitment to increased connectivity through relationship-building and networking beyond the individual/discrete Grant projects.
- g. Outline the proposed partnership governance arrangements.

### 3. Who does the project aim to help?

- a. Specify which chronic condition(s)/groups of people/services and/or systems your project will target.
- b. Detail the geographical location or reach of the project.
- c. Provide an estimate (with justification) of the number of people across all of South Australia the project will impact upon.
- d. Outline the evidence and justify why the project is needed for example, using quantitative data or qualitative feedback from stakeholders.

### 4. What strategies, actions and activities will be used? Why will they work to address the needs of the project?

- a. Provide details on specific strategies and actions and how they will work towards improved integration and quality healthcare for people living with chronic conditions.
- b. Outline how the strategies/plans will be implemented and operationalised ie. how will the project work?
- c. Demonstrate innovative thinking and well thought out concepts to test or trial new ideas.

### 5. What are the key timeframes?

- a. Provide a breakdown of the timeframe of when key actions will take place (within the project timeframes, noting all funding needs to be expended by 30 June 2023).





**6. Who will you partner with in this project?**

- a. Specify which project partners you will work with, why you have chosen them and what role they will play.
- b. Confirm whether the project partners have agreed to participate and if they reviewed the project proposal?
- c. Provide details of the proposed project management approach including project governance.

**7. How will the reach and impact of the project be measured (number of people who will benefit from the project)?**

- a. Describe the information/data you plan to collect and how you intend to do this.
- b. Consider the different types of information and data that would be valuable to collect including:
  - i. Number, type and engagement of consumers in project. This could include activities, design, training, accessing information.
  - ii. Number, type and engagement of project partners and stakeholders.
  - iii. Frequency or how often activities occur or different ways in which information is accessed/disseminated.
  - iv. Whether the same people or different people are participating or involved at different times.
- c. Ways you could collect this type of data and information may include through surveys, counting website 'hits', counting attendance, or using attendance sheets. These are examples only and aim to assist your thinking about available options.
- d. Describe the information and data you plan to collect to measure the impact (or change/improvement) on improved integration and quality healthcare for people living with chronic conditions.

**8. How much Grant funding is being requested? How will the Grant funds be spent?**

- a. Outline the amount of Grant funding being applied for and a breakdown of how the Grant funds will be spent.
- b. A budget template is included in the Application Form.

**9. How will you (and partners) co-contribute to the project? For example, financial, data, staffing resources, time and expertise**

- a. Detail how the applying organisation(s) and/or project partners will co-contribute to the project. This may be by way of co-funding or other in-kind resources.

**10. How will the project outcomes/outputs deliver longer term benefits, including consideration of how sustainability will be delivered given the funding is one-off only.**

- a. What is the longer-term contribution this project will make to better integrated care systems?
- b. What is the approach you will apply to ensure sustainable outcomes can be delivered?





## Eligibility Criteria

## Appendix 1

1. Applying organisations include:
  - a. Non-Government non-profit organisations.
  - b. Community groups.
2. Applying organisations must have an active Australian Business Number (ABN). The GST status of the applying organisation is not an eligibility criterion and is for information only.
3. Applying organisations must identify a partnership approach and initiatives that partner with General Practice, a Primary Health Care Network and/or Local Health Network(s) will be viewed favourably.
4. Applying organisations must identify financial or other in-kind co-contributions as part of their application.
5. Applying organisations must have identified a plan for project governance.
6. Applications must address all parts of the Grant Application Form.
7. Applications are for project funding:
  - a. up to \$60,000 (GST exclusive). If total project costs exceed \$60,000, the applying organisation must provide evidence of a confirmed additional funding source;
  - b. The application does not include funding for:
    - i. goods which have been purchased prior to the Grant contract date;
    - ii. activities/projects which took place prior to the Grant contract date;
    - iii. duplication of existing services already available in the community;
    - iv. capital works or refurbishments; or
    - v. activities in interstate or international locations.



## Assessment Criteria

## Appendix 2

Eligible projects will be assessed by an Assessment Panel against the following criteria.

	Criteria
1	<p>Project Concept</p> <ol style="list-style-type: none"> <li>Does the proposal align with the Grant Program purpose?</li> <li>Does the project demonstrate alignment with the key focus areas?</li> <li>Does the proposal demonstrate evidence of need?</li> <li>Does the proposal test new or innovative ideas or solutions?</li> <li>Does the proposal demonstrate a commitment to increased connectivity through relationship-building and networking beyond the individual/discrete Grant projects?</li> <li>Does the proposal include a sustainability plan for embedding the project after the Grant funding has ceased?</li> </ol>
2	<p>Project Design</p> <ol style="list-style-type: none"> <li>Does the proposal clearly articulate how the outcomes will be delivered? Is a clear description provided of the proposed strategies, actions and activities?</li> <li>Does the proposal clearly defined roles for project team and partners?</li> <li>Does the proposal clearly articulate the project governance, including management of any risks?</li> <li>Does the proposal include key timeframes which are feasible for the project including for full expenditure of funding by 30 June 2023.</li> </ol>
3	<p>Measurement – Reach and Impact</p> <ol style="list-style-type: none"> <li>Does the application describe a clear and appropriate approach to measuring the reach and impact of the project?</li> <li>Does the application detail what information will be collected about the impact of the project (the difference it made) and how this will be collected?</li> </ol>
4	<p>Co-investment, budget and sustainability</p> <ol style="list-style-type: none"> <li>Does the application present a reasonable estimate of costs and a breakdown of how funding will be utilised?</li> <li>Does the application detail a co-contribution from the applicant organisation (or partners)?</li> <li>Is the proposed expenditure aligned with a sustainability plan for the longer term</li> </ol>

### For more information

Integrated Care Systems

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Website: [www.sahealth.sa.gov.au/wellbeingsa](http://www.sahealth.sa.gov.au/wellbeingsa)

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